

Commission de services
régionaux de Kent



Kent Regional
Service Commission

**Regular Board of Directors meeting
Kent Regional Service Commission**

**September 18th, 2024
4:00pm
KRSC offices - Beaurivage**

1. CALL TO ORDER

The Chair, Aldéo Saulnier, calls the meeting to order at 4:04pm and welcomes all present.

2. ATTENDANCE

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Arnold Vautour, Mayor of the Town of Beaurivage
- Jean-Charles Daigle, President of the Kent Rural District
- Jean-Pierre Richard, Mayor of the Town of Champdoré
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Louis Babineau, Deputy Mayor of the Rural Community of Beausoleil
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Municipality of Five-Rivers

OTHERS

- Paul Lang, Executive Director - KRSC
- Francine Arsenault, Administrative Assistant - KRSC (Grand-Bouctouche)
- Lynn Landry Caissie, Finance Director - KRSC
- Claudie Ringuette, Director of Community Services – KRSC
- Caroline Fontaine, Francophone Immigration Promotion Coordinator - KRSC
- Marie-Paul Robichaud, Director of Economic Development and Tourism - KRSC
- Micheline Léger, Regional Development Coordinator - KRSC
- Francine Babineau, Interpreter
- Lynn White, Director of Tourism Development – Tourism, Heritage and Culture
- Rob Neish, Trails Development Officer, Tourism Development – Tourism, Heritage and Culture
- Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

No declarations.

4. ADOPTION OF THE AGENDA

2024-071

It is moved by Jean-Pierre Richard, seconded by Jimmy Bourque, that the agenda be adopted as presented.

Motion carried

5. ADOPTION OF THE MINUTES OF THE JUNE 20TH AND SEPTEMBER 5TH, 2024 MEETINGS

2024-072

It is moved by Arnold Vautour, seconded by Tina Beers, that the minutes of the Regular meeting of June 20th, 2024 be adopted as presented.

Motion carried

2024-073

It is moved by Jean-Pierre Richard, seconded by Jean-Charles Daigle, that the minutes of the Special meeting of September 5th, 2024 be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Regional Strategy

WHEREAS the Kent Regional Service Commission has adopted its regional strategy for 2023, which includes voluntary services under the “Sharing of professional services” heading;
WHEREAS Kent RSC has already acquired a piece of sewer equipment, the “flusher”, and managed a contract (pilot project) for street sweeping for a group of municipalities in the region;
WHEREAS a group of municipalities in the region have expressed an interest in pursuing a regional cost-sharing agreement for street sweeping;
WHEREAS a group of municipalities in the region have shown interest in extending cost-sharing services on a voluntary basis for brush cutting services;
WHEREAS a minor modification to the regional strategy and its action plan would be in order to reflect the initiatives already implemented by the Kent RSC on a voluntary basis.

2024-074

Therefore, be it resolved that the Kent RSC Board of Directors agrees to make a minor modification to its regional strategy and action plan to include regional public works services under the heading “Sharing professional services”, and that the title of the strategy and action plan be “Sharing professional services and regional public works”.

Moved by : Jimmy Bourque
Seconded by : Louis Babineau

Motion carried

7. PRESENTATION

A presentation is made to Mr. Jean Hébert, outgoing Mayor of the Rural Community of Beausoleil.

8. CORRESPONDENCE

- June 18, 2024 – Robin Canavan, Chair – NB Development Officers Association
- July 11, 2024 – Maurice Robichaud, former Owner – Recyclage Kent Recycling Inc.
- July 16, 2024 – Jacques Bourque, Chair – Manoir Saint-Jean-Baptiste
- August 26, 2024 – Isabelle Thériault, Executive Director - AMANB

9. COMMITTEE REPORTS

a. Finances – Administration – Human Resources

The Minutes of the Finance Committee of April 18th, 2024 and the unaudited Financial Statements to June 30th, 2024 are circulated.

Lynn Landry Caissie presents the financial statements to June 30, 2024.

b. Audit

Nothing on this subject.

c. Health

Nothing on this subject.

10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the Planning Review and Advisory Committee of May 29th, June 25th and July 30th, 2024 and the construction report for August 2024 are circulated.

b. Solid Waste

The minutes of May 9th, 2024 for the Solid Waste Management Technical Committee and the solid waste report for August 2024 are circulated.

Contract attribution for the collection of residential solid waste: K1 collection Territory.

WHEREAS the Board of Directors of the Kent Regional Service Commission adopted the 2015-065 motion to move forward with the optimized collection system;

WHEREAS Baie-Sainte-Anne, Escuminac, Hardwicke, Shediac-Bridge, Shediac-River and the Notre-Dame section of Westmorland County were added to the optimized collection system through the 2024-008 motion;

WHEREAS the Commission launched the call for tenders for the K1 collection territory on July 29th for the intended services;

WHEREAS a total of one (1) proposal was received for the call for tenders # 2024-07-29-K1;

Here is the selected proposal:

Fero Waste & Recycling Inc. for the sum of \$5,249,029.50 for six (6) years excluding HST:

- \$838,927.43 for year one (1) of the contract (14 months)
- \$832,755.21 for year two (2) of the contract
- \$856,505.92 for year three (3) of the contract
- \$881,123.58 for year four (4) of the contract
- \$906,634.24 for year five (5) of the contract
- \$933,083.12 for year six (6) of the contract

And a proposed maximum percentage price increase for the subsequent two (2) optional years of 3%.

WHEREAS a piece of correspondence was sent to the KRSC explaining why Miller Waste Systems Inc. did not submit a proposal on the call for tenders # 2024-07-29-K1;

WHEREAS following the analysis of the selected proposal, it is recommended to award the contract for the K1 collection territory to the lowest and only bidder.

2024-075

It is therefore resolved that the Board of Directors of the Kent Regional Service Commission award the contract #2024-07-29-K1 to **Fero Waste & Recycling Inc. for the amount of \$5,249,029.50** for a period of six (6) years (excluding HST).

Proposed by: Jimmy Bourque

Seconded by: Arnold Vautour

Motion carried

Contract attribution for the collection of residential solid waste: K5 collection territory.

WHEREAS the Board of Directors of the Kent Regional Service Commission adopted the 2015-065 motion to move forward with the optimized collection system;

WHEREAS Baie-Sainte-Anne, Escuminac, Hardwicke, Shediac-Bridge, Shediac-River and the Notre-Dame section of Westmorland County were added to the optimized collection system through the 2024-008 motion;

WHEREAS the Commission launched the call for tenders for the K5 collection territory on July 29th for the intended services;

WHEREAS a total of one (1) proposal was received for the call for tenders # 2024-07-29-K5;

Here is the selected proposal:

Fero Waste & Recycling Inc. for the sum of \$4,087,598.98 for six (6) years excluding HST:

- \$583,838.43 for year one (1) of the contract
- \$653,899.04 for year two (2) of the contract
- \$680,055.01 for year three (3) of the contract
- \$701,219.39 for year four (4) of the contract
- \$723,042.44 for year five (5) of the contract
- \$745,544.67 for year six (6) of the contract

And a proposed maximum percentage price increase for the subsequent two (2) optional years of 3%.

WHEREAS a piece of correspondence was sent to the KRSC explaining why Miller Waste Systems Inc. did not submit a proposal on the call for tenders # 2024-07-29-K5;

WHEREAS following the analysis of the selected proposal, it is recommended to award the contract for the K5 collection territory to the lowest and only bidder.

2024-076

It is therefore resolved that the Board of Directors of the Kent Regional Service Commission award the contract #2024-07-29-K5 to **Fero Waste & Recycling Inc. for the amount of \$4,087,598.98** for a period of six (6) years (excluding HST).

Proposed by: Louis Babineau

Seconded by: Jean-Charles Daigle

Motion carried

Recyclables collection - Baie-Sainte-Anne, Escuminac and Hardwicke

WHEREAS responsibility for residential waste collection in the communities of Baie-Sainte-Anne, Escuminac and Hardwicke has been awarded to the KRSC by the Department of Local Government;

WHEREAS the contract in this region will not expire until December 2024, and the new K5 contract will therefore begin on December 29, 2024;

WHEREAS responsibility for the collection of recyclable materials in this region will pass to the KRSC as of November 3, in order to meet the schedule set up by Circular Materials;

WHEREAS as a result, the KRSC must enter into an agreement with a collection company to ensure continuity of recyclable materials collection service in these communities in November and December 2024;

WHEREAS the employees of the KRSC have contacted the company M Gaudet Garbage, which currently offers the collection service in these areas, to ask them to submit a price for the collection of recyclable materials in these communities four times between November 3 and December 28, 2024.

2024-077

Be it therefore resolved that the KRSC Board of Directors accept the offer of service submitted by M Gaudet Garbage to ensure continuity of recyclable material collection service in Baie-Sainte-Anne, Escuminac and Hardwicke for the sum of \$9696.54 plus taxes.

Proposed by : Jean-Charles Daigle

Seconded by : Arnold Vautour

Motion carried

c. Public Safety

The Public Safety Day, held in Bouctouche on Sunday, September 15th, 2024, went very well, with a very good turnout. Following the resignation of the Mayor of Beausoleil, who sat on the Public Safety Committee, it was suggested to wait for the by-election of the Rural Community of Beausoleil before replacing the vacant position on the committee. Pau Lang, Arnold Vautour and Miguel Allain have been summoned by the Kings RSC to give a presentation on October 16th on how our committee operates.

d. Economic Development and Tourism

Marie-Paul Robichaud, Director of Economic Development and Tourism at KRSC, gives context to the motion before proceeding.

WHEREAS the Kent RSC has created an economic development committee composed of elected officials and business people;

WHEREAS the Kent RSC has created a tourism development committee made up of elected officials and business people;

WHEREAS the elected officials and business people of the Kent RSC territory are already very involved in other committees;

WHEREAS the Economic Development Committee and the Tourism Development Committee have been consulted and both agree to a single Economic Development and Tourism Committee;

WHEREAS despite the amalgamation of the two committees, the files will not be diluted and will follow the current work plans.

2024-078

It is moved by Jean-Pierre Richard, seconded by Jimmy Bourque, to create a single committee, the **Tourism and Economic Development Committee** with the mandate as presented.

Motion carried

Caroline Fontaine explains that the terms of reference for the Immigration Committee had been accepted at the June 2024 meeting. She gives some background before moving on to the nomination.

2024-079

It is proposed that **Jean-Pierre Richard** and **Jean-Charles Daigle** join the **Immigration Committee** in addition to the persons mentioned in the list provided by Caroline Fontaine.

- 2 members of the Kent RSC Board of Directors:
- 2 newcomers (less than 5 years in Canada) - Monica Sanchez and Jocelyn Amante
- 1 immigrant (more than 5 years in Canada) - Siegfried Benolirao
- 1 entrepreneur who hires newcomers - Frances Balmaceda (Captain Dan`s seafood)

- 1 person from the association sector - Sylvain Trahan (Association francophone des parents du N.-B.)
- Rural settlement network staff - Betty de Asis and Estela Guligado

Moved by : Jimmy Bourque

Seconded by: Louis Babineau

Motion carried

WHEREAS the Kent RSC has created an economic and tourism development committee composed of elected officials and business people;

WHEREAS the economic and tourism committee is composed of a maximum of 2 members of the Board of Directors with stakeholders in the field;

WHEREAS the 2 members of the Board of Directors chosen at this meeting will know the duration of their term following the first meeting of the committee where an election for the Chair of the committee will be held and the determination of the terms of each member;

WHEREAS the Board of Directors may nominate other persons according to the sectors identified in the terms of reference of the committee and that an election would be held for the coveted positions.

2024-080

It is therefore resolved that the following persons: **Aldéo Saulnier (BOD), Arnold Vautour (BOD), Jean-Pierre Gagnon, Micheline Léger (ex-officio) and Caroline Fontaine (ex-officio)** be appointed to the **Tourism and Economic Development Committee** for a fixed term to be determined at the first meeting of the Committee, and that its mandate be determined as adopted by the Board of Directors of the Kent Regional Service Commission.

- 2 members of the Kent RSC Board of Directors:
- 1 member of a First Nation: to be determined
- 1 entrepreneur from the agricultural sector: Roger Richard, La Ferme Pouce Vert
- 1 entrepreneur from the fisheries sector: Mauril Bastarache
- 1 entrepreneur from the forestry sector: Mathieu LeBlanc, Acfor
- 1 entrepreneur from the manufacturing sector: Andrée Caissie and or Francois Houde, Imperial Manufacturing
- 1 contractor from the construction sector: Jean-Pierre Richard
- 1 entrepreneur from the tourism sector: Rémi LeBlanc, Augerbe Bouctouche
- 1 entrepreneur du secteur de tourisme culturel : Monique LeBlanc, Pays de la Sagouine
- 1 entrepreneur des autres types d'attractions : Angèle Miller, Creekside
- 1 person from the service sector (retail) : Jean-Pierre Gagnon, FarmHouse
- Destination South-Est staff (ex-officio) : Ginette Doiron
- Parks Canada staff (ex-officio) : Mireille Doiron
- Economic development staff (ex-officio) : Marie-Paul Robichaud
- Newcomer Integration Coordinator (ex-officio) : Caroline Fontaine
- CBDC Kent Executive Director (ex-officio) : René Côté
- Opportunities NB staff (ex-officio) : Brigitte Julien and or Donald Hammond
- Department of Agriculture, Aquaculture and Fisheries staff (ex-officio): Marc King
- Regional Development Corporation staff (ex-officio): Gilles Cormier
- Department of Post-Secondary Education, Training and Labour (ex-officio): Roberta McIntyre and or Cynthia Drisdale
- Personnel de la Société de développement régional (ex-officio) : Gilles Cormier

- 1 entrepreneur du secteur des services (retail) : Jean-Pierre Gagnon FarmHouse
- Personnel de Destination Sud-Est(ex-officio) : Ginette Doiron
- Personnel de Parcs Canada (ex-officio) : Mireille Doiron

Moved by: Louis Babineau

Seconded by: Jean-Charles Daigle

Motion carried

e. Community Development

Claudie Ringuette talks about the “Our Amazing Place - Kent” event to be held on October 5th. Caroline Fontaine explains the criteria for forming a team.

f. Regional Transportation

The stickers have been placed on the van, which has been in use since the end of July. It's a service that works well and is much appreciated by clients. An official launch will take place in October. Details to follow.

g. Recreation Planning

Claudie Ringuette announces that the Saint-Louis-de-Kent pool will resume activities in October. A press release will be issued shortly, and swimming classes will resume with a new schedule to accommodate out-of-towners. They are currently interviewing for lifeguard positions.

Claudie mentions that funding has been received from the RDC to enable a preliminary study to be carried out for the trails. She also mentioned that the 2024 Trails Summit, organized by Recreation Loisirs NB with the support of the Department of Tourism, Heritage and Culture, is taking place in Bouctouche this year, on September 18th and 19th. Two key people came to give a short presentation to the Board of Directors. Ms. Lynn White, Director of Tourism Development with the Department of Tourism, Heritage and Culture, explained that they develop tourism in different sectors in the province. She talks about the funds that might be available to develop motorized and non-motorized trails. As for Rob Neish, Trail Development Officer, he mentions several organizations/associations they've worked with to create or develop trails throughout New Brunswick. They're there to support every step of the way, whether it's putting us in touch with different resources, providing the information needed to fill out a funding application, supplying data, guiding and giving advise throughout the process.

We acknowledge receipt of questions from citizen Wayne Carpenter regarding the Rexton Recreation Center.

11. CHAIR REPORT (JUNE 13TH TO SEPTEMBER 11TH, 2024)

June 19 – Meeting Chair, Vice-Chair and Executive Director – Beaurivage

June 19 – Learning Communities meeting – Beaurivage

June 20 – Board of Directors of the KRSC meeting – Beaurivage

August 21 – Worksafe Committee meeting – Beaurivage

August 30 – Meeting with Dominic LeBlanc – Shediac

September 5 – Board of Directors of the KRSC meeting – Beaurivage

September 11 – Health Committee meeting – Beaurivage

12. EXECUTIVE DIRECTOR REPORT (JUNE 13TH TO SEPTEMBER 11TH, 2024)

June 13 - Transportation agreement meeting with VitalitéNB - Teams
June 13 - Regional strategy meeting with Board of Directors - Beaurivage
June 19 – Chair, Vice-Chair and Executive Director meeting - Beaurivage
June 19 - Wrap-Up conference with JPS - Teams
June 19 - SMKH Master Plan follow-up meeting - Teams
June 19 - CAOs of municipalities and KRSC CEO meeting - Beaurivage
June 19 - Regional strategy meeting with municipal councils - Zoom
June 20 - Planning meeting with VitalitéNB - Grand-Bouctouche
June 20 - RSC CEO meeting - Zoom
June 20 - Fiscal reform - Working group with partners - Zoom
June 21 - UdeM interview for RSC research project - Moncton
June 25 - NB Infrastructure Strategy meeting - Fredericton
June 25 - Follow-up meeting - Health Committee: SMKH - Moncton
June 26 - Meeting with ELG “Power BI training sessions to access RSC Dashboard” - Teams
June 26 – AMANB Selection Committee - Zoom
June 26 - Resilience and KRSC meeting - Beaurivage
June 26 - “Community Safety & Well Being” presentation at CMNCP - Manitoba
June 27 - RSC CEO meeting - Zoom
June 27 - Discussion on contaminated needles - Grand-Bouctouche
June 27 - Meeting for potential agreement between Social Development and Transport Kent - Teams
June 27 - Meeting on immigration with GNB - Zoom
July 2 - Discussion - Community Social Pediatrics - Moncton
July 3 - Meeting with United Way - Moncton
July 3 - AMANB Accreditation Committee - Zoom
July 4 - SMKH Master Plan follow-up meeting - Teams
July 23 - SMKH Master Plan follow-up meeting - Teams
July 25 - Meeting for the “Flusher” - Grand-Bouctouche
July 26 - Objective 5 fiscal reform with ELG - Teams
July 29 - Fiscal reform working group - Fredericton
July 30 - KRSC and NB Food for All meeting - Zoom
August 1 - MAC meeting - Zoom
August 1 - Maritime Enforcement Services and KRSC meeting - Grand-Bouctouche
August 7 - SMKH Master Plan follow-up meeting - Teams
August 8 - Municipal Management Training Program: UdeM and AMANB
August 26 - Commitment meeting between KRSC and VitalitéNB - Teams
August 27 - Meeting with Fero for contract negotiation - Moncton
August 27 - Community workshop - SMKH Master Plan - Teams
August 28 - SMKH Master Plan follow-up meeting - Teams
August 29 – KRSC 2025 Budget meeting - Beaurivage
August 30 - Meeting with Dominic LeBlanc - Shediac
August 30 - Meeting with Max Babineau and Chantal Farrah of the RCMP - Shediac
September 3 - KRSC 2025 budget presentation to CAOs of municipalities - Beaurivage
September 3 - SMKH - Master Plan - Post-workshop meeting to validate orientations - Teams
September 5 - MAC and Assomption Finance Committee meeting for renewal - Moncton
September 5 - KRSC Board meeting - Beaurivage
September 6 - Social Enterprise Strategy - Advocacy with UNB - Teams
September 6 - Miramichi RSC Executive Director Interviews - Miramichi

September 9 – ELG fiscal reform working group - Zoom
September 9 - Miramichi RSC Executive Director Interviews - Miramichi
September 10 - 11 - AMANB Conference - Saint-Andrews

13. RESOLUTIONS

a. Change of date for the October 17th, 2024 meeting

2024-081

It was moved by Arnold Vautour, seconded by Jimmy Bourque, that the regular meeting of the Board of Directors scheduled for Thursday, October 17th, 2024 be postponed to Thursday, October 24th, 2024.

Motion carried

14. NEW BUSINESS

a. Brush cutting service study

The Town of Grand-Bouctouche would like to conduct a study for brush-cutting services in Kent municipalities.

2024-082

It was moved by Jean-Pierre Richard, seconded by Arnold Vautour that the Kent Regional Service Commission proceed with the study for brush cutting services in Kent.

Motion carried

b. Meeting with VitalitéNB

Over the past few months, exercises have been conducted to create a master plan for Vitalité NB. This plan will be submitted to Vitalité NB and the community in October. The plan will include important, positive proposals for the Stella-Maris-de-Kent Hospital. Vitalité wants to make major changes to the SMKX, including expansions. The Boards of Directors of Vitalité and the KRSC will meet to agree on the proposal that will be accepted and help push the issue forward with the new government.

15. QUESTIONS FROM THE PUBLIC

A member of the public asked if the brush cutting would also include communities in the Kent Rural District? *Paul Lang replied that it would.*

16. CLOSURE OF THE MEETING

2024-083

It is moved by Jimmy Bourque, that the adjournment be held at 5:46pm.

CHAIR

Executive Director/Clerk