

Commission de services
régionaux de Kent



Kent Regional
Service Commission

**Regular Board of Directors meeting
Kent Regional Service Commission**

**June 20th, 2024
4:00pm
KRSC offices - Beaurivage**

1. CALL TO ORDER

Aldéo Saulnier opens the meeting at 4:03pm and welcomes everyone.

2. ATTENDANCE

Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
Arnold Vautour, Mayor of the Town of Beaurivage
Jean Hébert, Mayor of the Rural Community of Beausoleil
Jean-Charles Daigle, President of the Kent Rural District
Jean-Pierre Richard, Mayor of the Town of Champdoré
Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
Tina Beers, Vice-Chair of the KRSC and Mayor of the Municipality of Five-Rivers

OTHERS

Paul Lang, Executive Director - KRSC
Francine Arsenault, Administrative Assistant - KRSC (Grand-Bouctouche)
Lynn Landry Caissie, Finance Director - KRSC
Marie-Paul Robichaud, Economic Development and Tourism Director - KRSC
Francine Babineau, Interpreter
Daniel Goguen, Manager - ELG/Kent Rural District (Zoom)
Ann Evans, CAO of the Municipality of Five Rivers
Lynn LeBlanc, recovery center presentation
Pierre Landry, Encorp
Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

No declarations.

4. ADOPTION OF THE AGENDA

2024-050

It is moved by Jimmy Bourque, seconded by Jean Hébert, that the agenda be adopted as presented.

Motion carried

5. ADOPTION OF THE MINUTES OF THE MAY 16TH, 2024 MEETING

2024-051

It is moved by Arnold Vautour, seconded by Jean Hébert, that the minutes of the Regular meeting of May 16th, 2024 be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Rehab

Lynn LeBlanc gives a presentation on a recovery center she would like to set up in the Kent region. The center would help people with mental health problems, addictions and homelessness. She explains a little about her vision and would like support to realize her project.

2024-052

It was moved by Jean-Pierre Richard, seconded by Tina Beers, that the KRSC send a letter of support for a recovery center concept for people with mental health and addiction problems, and that this letter be sent to the list of people provided by Ms. LeBlanc.

Motion carried

7. PRESENTATIONS

a. ENCORP (Pierre Landry)

Pierre Landry of Encorp talks about the service breakdown in Rogersville and Saint-Louis, giving an update on what's happening. Encorp is still looking for options or solutions to obtain recycling centers in these locations. He explains the standards that retailers must follow in order to operate a recycling center.

b. Annual report – Curling Club

Ann Evans, General Manager of the Municipality of Five Rivers, presents the Five Rivers Curling Club's annual report to the group.

8. CORRESPONDENCE

- May 3rd, 2024 - Pierre Landry, CEO Encorp Atlantic
- May 24th, 2024 - Mike Holland, Ministry of Natural Resources and Energy Development
- May 28th, 2024 - Glen Savoie, Minister of Environment and Climate Change

9. COMMITTEE REPORTS

a. Finances – Administration – Human Resources

WHEREAS the municipal councils of Saint-Louis-de-Kent, Richibucto, Bouctouche, Saint-Antoine and Cap-Pelé had requested the Kent RSC to proceed with loan applications to the Municipal Capital Borrowing Corporation for a total amount of \$786,000;

WHEREAS the Kent RSC has received ministerial approvals 22-0063 and 23-0041 authorizing it, on a temporary basis pending the issuance and sale of the debentures, to borrow the above-mentioned amount from a financial institution at an interest rate not exceeding the chartered bank prime rate, and to use securities maturing within one year as evidence of such loan.

2024-053

Therefore, be it resolved that the Kent Regional Service Commission apply to UNI for a temporary loan as stipulated in Ministerial Approvals 22-0063 and 23-0041.

Moved by : Arnold Vautour

Seconded by : Jean-Pierre Richard

Motion carried

b. Audit

Nothing to report.

c. Health

Consultants came to assess the infrastructure at SMKH and met with the Health Committee, a group of newcomers, and First Nations communities to learn about community needs. The report, the SMKH Master Plan Study, is expected to be released in October.

10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the Planning Review and Advisory Committee of March 26th and April 30th, 2024 and the construction report for May 2024 are circulated.

b. Solid Waste

The minutes of February 8th, 2024 for the Solid Waste Management Technical Committee and the solid waste report for May 2024 are circulated.

c. Public Safety

The minutes of the March 14th, 2024 Public Safety Committee meeting are circulated. A Public Safety Day, was held June 1st in Beausoleil and it was a great success with lots of participation.

d. Economic Development

Caroline Fontaine gives a brief explanation of the reason for the proposal and the purpose of the proposed committee.

WHEREAS the Kent RSC has been mandated to work on the immigration file for the region;

WHEREAS the Kent RSC would like to create an immigration committee made up of newcomers, elected officials and people from the community;

WHEREAS the Kent RSC has adopted a strategic plan; and has the strategic objective of collaborating with other KRSC departments to develop a strategic plan for accommodating families wishing to work in the region;

WHEREAS the Kent RSC is studying the welcome structure for newcomers, in order to better include temporary workers. As well as developing the services offered to better meet the needs of the community;

WHEREAS the Kent RSC supports the economic and social integration of newcomers.

2024-054

Therefore, be it resolved that the terms of reference for the Immigration Committee be accepted as proposed in the attached document.

Moved by : Jimmy Bourque

Seconded by : Arnold Vautour

Motion carried

WHEREAS the WorkNB funding granted to the KRSC comes with objectives and performance indicators related to the housing file, such as the number and value of construction permits for new housing;

WHEREAS it is therefore valid that the affordable housing file is more the responsibility of the economic development department.

2024-055

Therefore, be it resolved that the KRSC Board of Directors agrees to modify the Economic Development Department's implementation plan by adding the initiative "increasing the number of housing units in the region" under the strategic axis "attractiveness of our region and our businesses to identify and mobilize new workers".

Moved by : Tina Beers

Seconded by : Jimmy Bourque

Motion carried

e. Tourism Promotion

Marie-Paul Robichaud invites the group to visit the new website. A tourist guide is also online.

f. Community Development

WHEREAS the development of a regional strategy on affordable housing and homelessness prevention has been part of the Community Development Department's implementation plan since the adoption of the regional strategy in 2023;

WHEREAS since then, the administration of the KRSC and the New Brunswick government have recognized that the involvement of the RSCs in the affordable housing file is rather limited considering the scope of the challenges related to this file, and that it would, in fact, be an initiative that should fall under the economic development department;

WHEREAS the initiative concerning the prevention of homelessness remains an action in the implementation plan of the Community Development Department, and only the housing file is assigned to the Economic Development Department.

2024-056

Therefore, be it resolved that the KRSC Board of Directors agrees to modify the Community Development Department's implementation plan by removing the "development of a regional affordable housing strategy" initiative.

Moved by : Jimmy Bourque

Seconded by : Jean Hébert

Motion carried

WHEREAS the initiative "support the feasibility study for a regional network of active trails" of the Community Development Department be added under the strategic objective "positioning as a center for social innovation in support of community programs and projects" of the Community Development Department;

WHEREAS according to resolution 2024-007RSC, the Recreation, Sports and Culture Committee recommends that the Board of Directors accept to make an amendment to the Community Development Department's regional strategy action plan, thus allowing to support the trail study and to accept the recommended consultant's proposal;

2024-057

Therefore, be it resolved that the KRSC Board of Directors agrees to modify the Community Development Department's implementation plan by adding "support the feasibility study for a regional active trail network" under the department's strategic objective "positioning as a center for social innovation in support of community programs and projects".

Moved by : Tina Beers

Seconded by : Arnold Vautour

Motion carried

WHEREAS \$32,000 had been allocated in the 2024 budget for the development of the affordable housing and homelessness prevention strategy, and this initiative will ultimately not take place;
WHEREAS these funds can be reallocated to other initiatives in the Community Development Department's implementation plan.

2024-058

Be it therefore resolved that the KRSC Board of Directors agrees to allocate the \$10,250 allocated for the regional strategy on affordable housing and homelessness prevention to the initiative "support the feasibility study for a regional network of active trails".

Moved by : Arnold Vautour

Seconded by : Tina Beers

Motion carried

g. Regional Transportation

The minutes of the Regional Transportation Committee of January 29th, 2024 have been circulated.

Memorandum of Understanding – KRSC – Urban Rural Rise - Blaise Transit Ltd

WHEREAS the Province of New Brunswick has added regional transportation to the list of mandatory services to be offered by Regional Service Commissions as of January 2023;

WHEREAS the province has designated Urban Rural Ride (URR) as the spokesperson organization for the entire province in a process of operations improvement;

WHEREAS a Request for Proposal (RFP) was sent out by URR for the development of a dispatch platform to be deployed in the province's 12 regions;

WHEREAS following a review of proposals by a provincial committee, Blaise Transit Ltd (Blaise) was selected to develop the provincial dispatch platform;

WHEREAS URR will be the point of contact between Blaise and the RSCs for the development and customization of the platform according to their individual needs;

WHEREAS to facilitate and formalize the collaborative work and exchanges between URR, the RSCs and Blaise, a memorandum of understanding has been developed and submitted to all RSCs;

WHEREAS to retain provincial funding for regional transportation services, the RSCs must transition to the Blaise dispatching platform.

2024-059

Be it therefore resolved that the Board of Directors of the Kent Regional Service Commission accept the Memorandum of Understanding as proposed and allow the Chair to affix his signature thereto.

Moved by : Tina Beers

Seconded by : Jean-Pierre Richard

Motion carried

h. Recreation Planning

MOTION - RECEPTION OF ANNUAL REPORT FROM REGIONAL INFRASTRUCTURE :

REXTON RECREATION CENTER

WHEREAS according to the cost-sharing agreement in effect for the Rexton Recreation Centre, Five Rivers must provide the KRSC with a copy of its audited financial statements, including a schedule of net operating expenses, within thirty (30) days of their formal acceptance by the municipal council;

WHEREAS Five Rivers must also provide the KRSC with an annual report containing:

- an audited financial statement;
- an account of the main activities and other relevant achievements;
- the challenges faced by the entity and the solutions proposed to overcome them;
- data showing the importance and use of the facility, such as the number of people using the facility and its programs, and their place of residence.

WHEREAS, overall, this report must provide a transparent overview of the Rexton Recreation Centre's activities during the calendar year;

WHEREAS Five Rivers, through its Mayor or CAO, has presented this activity report on the operation of the facility at this meeting of the Board of Directors.

2024-060

Therefore, be it resolved that the Board of Directors acknowledges receipt of the report from Five Rivers regarding the regional infrastructure, the Rexton Recreation Centre.

Moved by : Jimmy Bourque

Seconded by : Jean Hébert

Motion carried

MOTION – MASTER PLAN TO TRAILS

WHEREAS conducting a feasibility study for a regional network of active trails was an action in the implementation plan of the Sports, Recreation and Cultural Infrastructures Department, but no funds had been earmarked in the 2024 budget for this initiative;

WHEREAS \$5,000 had been allocated in the 2024 budget to update the master recreation plan in the Sports, Recreation and Cultural Infrastructures Department;

WHEREAS an opportunity arose this year to conduct a preliminary study to define community interest in and commitment to a regional network of active trails.

2024-061

Therefore, be it resolved that the KRSC Board of Directors agrees to allocate the sum of \$5,000 allocated for the "update of the master recreation plan" to "carry out a feasibility study for a regional network of active (non-motorized) trails".

Moved by : Jean Hébert

Seconded by : Tina Beers

Motion carried

MOTION – SELECTION OF A CONSULTANT FOR A REGIONAL TRAIL NETWORK STUDY

WHEREAS the ad hoc committee on active/greenway trails met on April 24. Since then, a request for proposal has been issued by invitation to begin the preliminary phase of establishing a trail network in the region;

WHEREAS this phase consists solely of defining community interest in a project of this scope, and confirming the commitment of the KRSC and the municipalities;

WHEREAS the request of proposal was prepared by the administration with the collaboration of the ad hoc committee, and was sent to 5 consulting firms to facilitate the consultation process;

WHEREAS the KRSC received 2 proposals: Terminus Consulting (\$36,564 inclusive of tax) & Atelier Urbain (\$88,550 \$ + tax);

WHEREAS the members of the ad hoc committee had the opportunity to see the proposals, share their comments and recommend their choice of consulting firm;

WHEREAS the budgets of the departments concerned by this initiative (recreation, and economic & tourism development) are not sufficient to provide the funds required by the lowest bidder, even considering possible subsidies, short-term;

WHEREAS the community development department have funds for another project that will not be realized in 2024, and that this trail project is also an initiative in the regional strategy. And that a transfer from the Community Development Department to the Recreation Department is possible if the KRSC Board of Directors agrees to do so;

WHEREAS pursuant to resolution **2024-007RSC**, the Recreation, Sport, and Culture Committee recommends that the KRSC Board of Directors accepts the proposal of the Terminus Consulting for the amount of \$36,564 and that an agreement be signed by the selected bidder. This is conditional to the Board of Directors agreeing to an amendment to the regional strategy action plan of the Community Development Department, and adds the initiative "to support the feasibility study for a regional greenway trail network".

2024-062

Be it therefore resolved that the Kent Regional Service Commission's Board of Directors accept the Recreation, Sport, and Culture Committee's recommendation and accept the proposal of Terminus Consulting for the amount of \$36,564 and that an agreement be signed by the selected bidder.

Moved by: Jean-Pierre Richard

Seconded by: Tina Beers

Motion carried

11. CHAIR REPORT (APRIL 11TH TO JUNE 12TH, 2024)

April 12 - Meeting regarding poverty in Kent - Beaurivage

April 15 - Emergency measures planning session with Vitalité

April 18 - Finance Committee meeting - Beaurivage
April 18 - KRSC Board meeting/AGM - Beaurivage
April 26 - Meeting with AFMNB, UMNb and RSC of NB in Kouchibouguac
May 13 - Meeting with Chair, Vice-Chair and CEO - Beaurivage
May 28 - CBDC luncheon/AGM - Grand-Bouctouche

12. EXECUTIVE DIRECTOR REPORT (MAY 11TH TO JUNE 12TH, 2024)

May 13 - Chair, Vice-Chair and ED meeting - Beaurivage
May 14 – Municipality CAOs and KRSC Executive Director meeting - Beaurivage
May 14 and 15 - MAC meeting in New Maryland
May 16 - Meeting of RSC CEOs - Zoom
May 16 - KRSC Board of Directors meeting - Beaurivage
May 21 and 22 - Tamrack Institute training - Bathurst
May 22 - Stella-Maris-de-Kent Hospital Master Plan Committee meeting - Teams
May 23 - Meeting of RSC CEOs - Zoom
May 27 - Press conference - Blaise MOU
May 28 - CBDC Kent AGM - Grand-Bouctouche
May 28 - Meeting with Michel Consortia - Kent Museum - Grand-Bouctouche
June 1 - Public Safety Day - Beausoleil
June 4 - AFMNB – KRSC meeting on climate change - Zoom
June 5 to 7 – RSC and ELG meeting in Fredericton
June 5 - Stella-Maris-de-Kent Hospital Master Plan Committee follow-up meeting - Teams
June 10 - Announcement for new nursing home in Saint-Antoine
June 10 - Meeting with Majella Simard for RSC research project
June 12 - Day of visits and meetings - SMKX Master Plan Committee

13. RESOLUTIONS

a. Cancellation of regular summer meetings

WHEREAS according to the Kent RSC procedural by-law, the Board of Directors meets every 3rd Thursday of the month;

WHEREAS the months of July and August are often quiet on the administrative front because of vacation time;

WHEREAS the administration recommends that the Board cancel the regular Board meetings on July 18th and August 22th, 2024, and if there are urgent matters to be dealt with, special meetings will be held.

2024-063

Therefore, be it resolved that the Kent RSC Board of Directors agrees to cancel the regular Board meetings on July 18th and August 22th, as recommended by the administration.

Moved by : Jean-Charles Daigle

Seconded by : Arnold Vautour

Motion carried

14. NEW BUSINESS

Nothing on this subject.

15. QUESTIONS FROM THE PUBLIC

- ❖ Mario Tardif of l'Acadie Nouvelle asks if the KRSC had a say in the Coastal Shell file? *Paul Lang says no, but that the KRSC is working with the Municipality of Beaurivage as a land-use planning service provider.*
- ❖ Mr. Tardif asks if there is any feedback from the community? Or are there any reports about the situation? *Paul Lang replies that committee members met with the Beaurivage community this week to discuss the committee's desired process. The KRSC is there to inform the committee of the process and legislation.*

16. CLOSURE OF THE MEETING

2024-064

It is moved by Jean-Charles Daigle, that the adjournment be held at 6:16pm.

CHAIR

Executive Director/Clerk