

Commission de services  
régionaux de Kent



Kent Regional  
Service Commission

**Regular/AGM Board of Directors meeting  
Kent Regional Service Commission**

**April 18<sup>th</sup>, 2024  
4:00pm  
Beaurivage City Hall**

## **1. CALL TO ORDER**

The Chair, Aldéo Saulnier, calls the meeting to order at 4:01 pm and welcomes everyone.

## **2. ATTENDANCE**

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Jean Hébert, Mayor of the Rural Community of Beausoleil
- Jean-Charles Daigle, President of the Kent Rural District
- Jean-Pierre Richard, Mayor of the Town of Champdoré
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Paul Lirette, Deputy Mayor of the Town of Beaurivage
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Municipality of Five-Rivers

## **ABSENCE**

- Arnold Vautour, Mayor of the Town of Beaurivage

## **OTHERS**

- Paul Lang, Executive Director - KRSC
- Isabelle Godin, Assistant Executive Director - KRSC
- Francine Arsenault, Administrative Assistant - KRSC (Grand-Bouctouche)
- Lynn Landry Caissie, Finance Director - KRSC
- Claudie Ringuette, Community Services Director - KRSC
- Marie-Paul Robichaud, Economic Development and Tourism Director - KRSC
- Carolle Maillet, P.R.O. Jeunesse and LP2C Kent Program Coordinator - KRSC
- Odette Gallant, Administrative Assistant - KRSC (Beaurivage)
- Julie Bernard, Administrative Assistant/Dispatch – KRSC (Grand-Bouctouche)
- Elmo Bastarache, GIS Technician/Development Officer - KRSC
- Jules Léger, Building Inspector – KRSC (Grand-Bourcouthe)
- Austin Fillmore, Building Inspector/Development Officer – KRSC (Beaurivage)
- Caroline Fontaine, Coordinator for the Rural Settlement Network - Kent
- Miguel Allain, Community Safety Coordinator - KRSC
- Stéphanie Caissie, Social inclusion and community development coordination - KRSC
- Mario Doiron, Community Resiliency Coordinator - KRSC
- Alexandria Arsenault, Public Relations Coordinator - KRSC
- Louise Girouard, Accounting Clerk - KRSC
- Serge Boucher, Senior Planner - KRSC
- José Cabrera, Geomatic Analyst - KRSC
- Hilaire Kabula, Planner - KRSC
- Jessica Boutot, Firm Bourque, Richard, Boutot C.P. Inc.
- Yolande Chiasson, Interpreter
- Roger Doiron, Chair, Kent Health Committee
- Members of the public

## **3. CONFLICT OF INTEREST DECLARATIONS**

Nothing to declare.

#### **4. ADOPTION OF THE AGENDA**

2024-017

It is moved by Jean-Pierre Richard, seconded by Jean Hébert, that the agenda be adopted as presented.

Motion carried

#### **5. ADOPTION OF THE MINUTES OF THE FEBRUARY 15<sup>TH</sup> AND MARCH 7<sup>TH</sup>, 2024 MEETINGS**

2024-018

It is moved by Jean-Pierre Richard, seconded by Tina Beers, that the minutes of the Regular meeting of February 15<sup>th</sup>, 2024 be adopted as presented.

Motion carried

2024-019

It is moved by Tina Beers, seconded by Jean-Pierre Richard, that the minutes of the Special meeting of March 7<sup>th</sup>, 2024 be adopted as presented.

Motion carried

#### **6. BUSINESS ARISING FROM THE MINUTES**

##### **a. Regional Strategy**

No update on this subject.

#### **7. PRESENTATIONS**

##### **a. Annual report 2023**

Paul Lang talks about what's new, especially in terms of new employees and projects. The following people give their reports: Alexandria Arsenault, transportation component; Claudie Ringuette on recreation; Stéphanie Caissie on community development; Miguel Allain, public safety component; Marie-Paul Robichaud, economic development and tourism component; as Jean Goguen is absent, Paul Lang talks about planning and development; Caroline Fontaine gives her report on immigration and newcomers; Isabelle Godin talks about solid waste, human resources and transportation.

2024-020

It is moved by Paul Lirette, seconded by Jimmy Bourque, that the Kent Regional Service Commission 2023 Annual Report be adopted as presented.

Motion adoptée

##### **b. Years of service**

Two employees receive recognition for their years of service with the Kent Regional Service Commission: Jules Léger for 15 years and Francine Arsenault for 5 years.

#### **8. CORRESPONDENCE**

No correspondence.

## 9. COMMITTEE REPORTS

It was decided to move on to point b. Audit (see below)

### a. Finances – Administration – Human Resources

#### Election of Finance Committee

WHEREAS the Board of Directors of the Kent Regional Service Commission has a Finance Committee;  
WHEREAS the remaining members of the Finance Committee are elected for a one-year term;  
WHEREAS the Finance Committee is composed of a maximum of 3 members of the Board of Directors.

#### 2024-026

It is moved by Paul Lirette, seconded by Jean-Pierre Richard, that nominations for up to 3 positions on the Finance, Administration and Human Resources Committee take place.

Motion carried

Nominations: Jimmy Bourque, Tina Beers, Jean-Pierre Richard

The Election Chair requests 3 times for nominations.

#### 2024-027

It is moved by Jean-Charles Daigle, seconded by Jean Hébert, that nominations cease.

Motion carried

#### 2024-028

Therefore, be it resolved that **JIMMY BOURQUE, TINA BEERS AND JEAN-PIERRE RICHARD** be appointed to the **Finance, Administration and Human Resources Committee** for a period of one year and that their term of office be determined as set out in the Kent Regional Service Commission By-laws.

Moved by : Paul Lirette

Seconded by : Jean-Charles Daigle

Motion carried

### b. Audit

Jessica Boutot of Bourque, Richard, Boutot C.P. Inc. presents the 2023 audited financial statements.

WHEREAS the Audit Committee received the presentation of the 2023 financial statements on April 16<sup>th</sup>, 2024.

#### 2024-021

It is moved by Jean Hébert, seconded by Paul Lirette, that the 2023 audited financial statements of the Kent Regional Service Commission be adopted as presented.

Motion carried

WHEREAS the firm Bourque, Richard, Boutot C.P. Inc has been auditing the accounting of the Kent RSC since 2013;

WHEREAS the administration has an excellent business relationship with this auditing firm;

WHEREAS the Audit Committee recommends appointing the firm Bourque, Richard, Boutot C.P. Inc. to perform the audit for the year 2024.

2024-022

It is moved by Jimmy Bourque, seconded by Tina Beers, that the auditors for the year 2024 be the firm Bourque, Richard, Boutot C.P. Inc.

Motion carried

Election of Audit Committee

WHEREAS the Board of Directors of the Kent Regional Service Commission has an Audit Committee;  
WHEREAS the remaining members of the Audit Committee are elected for a one-year term;  
WHEREAS the Audit Committee is composed of a maximum of 3 members of the Board of Directors.

2024-023

It was moved by Paul Lirette, seconded by Jean-Charles Daigle, that the nomination for a maximum of 3 members to the Audit Committee take place.

Motion carried

Nominations: Jean-Charles Daigle, Aldéo Saulnier, Arnold Vautour

The Election Chair requests 3 times for nominations.

2024-024

It is moved by Jimmy Bourque, seconded by Jean-Pierre Richard, that nominations cease.

Motion carried

2024-025

Be it therefore resolved that **ALDÉO SAULNIER, JEAN-CHARLES DAIGLE AND ARNOLD VAUTOUR** be appointed to the **Audit Committee** for a period of one year and that their terms of office be determined as set out in the Kent Regional Service Commission by-laws.

Moved by: Jean Hébert

Seconded by: Paul Lirette

Motion carried

**c. Health**

Paul Lang gives a brief update on meetings held with Vitalité (see attached reports).

**10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES**

**a. Planning**

The minutes of the Planning Review and Advisory Committee of December 12<sup>th</sup>, 2023, January 30<sup>th</sup>, 2024 and February 27<sup>th</sup>, 2024 as well as the construction report for March 2024 are circulated.

**b. Solid Waste**

The minutes of December 5<sup>th</sup>, 2023 Solid Waste Management Technical Committee and the solid waste report for March 2024 were circulated.

Paul Lang and Isabelle Godin provide a few explanations before moving on to the motion.

### **Redemption Centres**

WHEREAS the Government of New Brunswick has amended the *Designated Materials Regulation* under the *Clean Environment Act* to establish an Extended Producer Responsibility program for beverage containers effective April 1, 2024;

WHEREAS industry brand owners chose Encorp Atlantic to manage the beverage container program and Recycle NB will continue to oversee the program;

WHEREAS as a result of these changes to the law and the agreements submitted by Encorp Atlantic, the Rogersville (Caissie Recycling) and St-Louis-de-Kent (Recyclage Kent Recycling) redemption centres have closed;

WHEREAS due to these closures, residents of Kent North must now travel to the Rexton, Miramichi or Baie-Sainte-Anne redemption centres to obtain refunds on deposit-bearing beverage containers.

WHEREAS the closure of these two redemption centres also represents the loss of two electronics recycling depots in Kent, leaving only four (Baie-Sainte-Anne, Bouctouche, Cocagne and Saint-Antoine) to serve our entire region;

### **2024-029**

Be it therefore resolved that the Kent Regional Service Commission send a letter to the Minister of the Environment and Local Government, Recycle NB and Encorp Atlantic urging them to find a permanent solution so that residents of Kent North can once again recycle their beverage containers while receiving refunds on deposit-bearing beverage containers close to their home.

Moved by : Jimmy Bourque

Seconded by : Jean-Pierre Richard

Motion carried

### **c. Public Safety**

The minutes of the December 14<sup>th</sup>, 2023 Public Safety Committee meeting were circulated.

#### **Revised mandate of the KRSC Public Safety Committee**

WHEREAS following the reform of local governance, a revision of the mandate of the Public Safety Committee was necessary;

WHEREAS the Public Safety Committee will assume the new legislative obligations while continuing to assume the responsibilities previously entrusted to it by the Board of Directors of the Kent Regional Service Commission (KRSC);

WHEREAS at the same time, the composition of the Public Safety Committee was modified to allow for a better representation of the sector and the region;

WHEREAS the Chair now holds office for a two-year term;

WHEREAS all member organizations now have voting rights;

WHEREAS according to resolution **2024-003SP**, the Public Safety Committee recommends that the Board of Directors of the KRSC adopt the revised mandate which takes into account the above.

### **2024-030**

Therefore, be it resolved that the Board of Directors of the Kent Regional Service Commission adopt the new mandate of the Public Safety Committee as recommended.

Moved by: Jimmy Bourque

Seconded by: Paul Lirette

Motion carried

Election of Public Safety Committee

WHEREAS the Kent Regional Service Commission is required to have a Public Safety Committee as per the prescribed by-laws;

WHEREAS the remaining members of the Public Safety Committee are elected for a one-year term;

WHEREAS the Public Safety Committee is composed of a maximum of 2 members of the Board of Directors;

WHEREAS the other members of the Public Safety Committee work for agencies that operate on the Kent territory and will be entitled to vote on the Committee.

2024-031

It is moved by Tina Beers, seconded by Jean-Pierre Richard, that nominations for up to 2 positions on the Public Safety Committee take place.

Motion carried

Nominations: Jean Hébert, Tina Beers

The Election Chair requests 3 times for nominations.

2024-032

It is moved by Tina Beers, seconded by Jimmy Bourque, that nominations cease.

Motion carried

2024-033

Be it therefore resolved that **TINA BEERS AND JEAN HÉBERT** be appointed to the **Public Safety Committee** for a period of one year and that their mandate be determined as adopted by the Board of Directors of the Kent Regional Service Commission.

Moved by : Tina Beers

Seconded by : Jean-Pierre Richard

Motion carried

**d. Economic Development**

Discussed in the annual report.

**e. Tourism Promotion**

Discussed in the annual report.

**f. Community Development**

Discussed in the annual report.

**g. Regional Transportation**

The minutes of the Regional Transportation meeting of September 11<sup>th</sup>, 2023 have been circulated.

**h. Recreation Planning**

The minutes of the November 7<sup>th</sup>, 2023 Recreation, Sports and Culture Committee meeting have been circulated.

### **11. CHAIR REPORT (FEBRUARY 8<sup>TH</sup> TO APRIL 10<sup>TH</sup>, 2024)**

February 13 - Meeting with Vitalité at Stella-Maris-de-Kent Hospital  
February 14 - Consultation - Data and next steps with Vitalité by Teams  
February 15 - Health meeting for the Stella-Maris-de-Kent Hospital in Grand-Bouctouche  
February 15 - Youth Planet Launch in Grand-Bouctouche  
February 15 – KRSC Chair, Vice-Chair and CEO meeting in Grand-Bouctouche  
February 15 - KRSC Board of Directors meeting in Beaurivage  
February 28 - Learning Community meeting in Beaurivage  
February 28 - Recruitment sub-committee in Beaurivage  
February 29 - Regional strategy meeting at Beaurivage  
March 7 - KRSC Board of Directors meeting by Zoom  
March 11 - Meeting concerning acute care at SMKH by Teams  
April 4 - Engagement session with the RCMP at Beaurivage  
April 10 - Meeting for the Learning Community at Beaurivage

### **12. EXECUTIVE DIRECTOR REPORT (FEBRUARY 8<sup>TH</sup> TO APRIL 10<sup>TH</sup>, 2024)**

February 8 - Meeting with Circular Materials by Zoom  
February 8 - Meeting with SDR regarding transportation by Zoom  
February 9 - Meeting with MLA Daniel Allain on health issues  
February 9 - United Way and KRSC meeting in Moncton  
February 12 - Meeting with ED of the KRSC and CAOs of Kent municipalities in Beaurivage  
February 12 - Learning Community meeting by Teams  
February 13 - Meeting with Vitalité for the Stella-Maris-de-Kent Hospital at SMKH  
February 13 - Meeting with SDR regarding transportation by Zoom  
February 14 - Interviews with RCMP for Sergeant position in Beaurivage  
February 14 - Consultation - Data and next steps with VitalitéNB by Teams  
February 15 - Health meeting with SMKH in Grand-Bouctouche  
February 15 - Youth Planet Launch in Grand-Bouctouche  
February 15 – KRSC Chair, Vice-Chair and CEO meeting in Grand-Bouctouche  
February 15 - KRSC Board of Directors meeting in Beaurivage  
February 26 - Discussion - Emergency Measures and Community Health Initiative by Teams  
February 26 - CCCS Membership and Governance Committee meeting by Zoom  
February 27 - Meeting with Amis de la Kouchibouguacis in Beaurivage  
February 27 - Elsipogtog First Nations AGM  
February 28 - KRSC staff meeting in Beaurivage  
February 28 - RSC Awareness Initiative meeting by Teams  
February 28 - Meeting with Roger Doiron regarding health in Kent in Beaurivage  
February 29 - AMANB Board meeting by Zoom  
February 29 - Follow-up meeting on the Kent learning community by Teams  
February 29 - Executive Committee meeting at Beaurivage  
February 29 - Regional strategy meeting with Board of Directors in Beaurivage  
March 11 - Acute care meeting at SMKH by Teams  
March 13 - Learning Community meeting at Beaurivage  
March 14 - Meeting with Circular Materials by Zoom  
March 14 - Meeting KRSC with CÉNB by Zoom  
March 15 - MAC Board meeting in Fredericton  
March 18 - Discussion with Working NB in Grand-Bouctouche



March 19 - KRSC and the Rural Community of Beausoleil meeting for development and rural planning in Beausoleil  
March 19 - Closing ceremony - Frank McKenna Leadership Centre, Moncton  
March 20 & 21 - UMN Conference in Fredericton  
March 25 - Marketing strategy for transportation by Teams  
March 25 - Meeting with Southeast RSC in Grand-Bouctouche  
March 26 – Executive Committee meeting by Zoom  
March 26 - Pay equity meeting by Zoom  
March 26 - Meeting on transition funding with EGL by Zoom  
March 26 - Feedback for EBCS by Teams  
March 27 - Interview with Pays de la Sagouine in Grand-Bouctouche  
March 27 - Community transportation support by Teams  
March 28 - Meeting with ED of RSCs by Zoom  
March 28 - Meeting KRSC and TransDev in Grand-Bouctouche  
April 3 - Meeting between Concept GEE and KRSC by Teams  
April 3 - Learning community presentation in Bathurst  
April 4 - Planning meeting RSC-UMNB-AFMNB by Zoom  
April 4 – ED of RSCs meeting by Zoom  
April 4 - Labour Market Partnership Forums: provincial meeting  
April 4 - KRSC and RCMP engagement session at Beaurivage  
April 8 - Meeting with Jean Goguen regarding memorandum of understanding for bylaw officers in Beausoleil  
April 10 - Interdepartmental exchange (strategy) in Grand-Bouctouche  
April 10 - Triad meeting (prioritization process) learning community in Grand-Bouctouche

### **13. RESOLUTIONS**

No resolutions.

### **14. NEW BUSINESS**

No new business.

### **15. QUESTIONS FROM THE PUBLIC**

- ❖ A member of the public asked what the retention figure was for new arrivals in the Kent region? *Paul Lang replied that he had no official figure. However, he confirms that the retention rate is higher than expected. He estimates a retention rate of around 80%, which is exceptional for a rural area.*

### **16. CLOSURE OF THE MEETING**

2024-034

It is moved by Jimmy Bourque, that the adjournment be held at 5:58pm.

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CHAIR

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Executive Director/Clerk